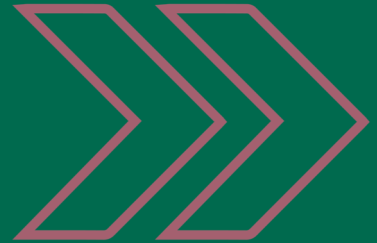


# Industry Experience Partnership Programme

From September 2023

Set *your*  
own path



THE SIXTH FORM  
AT WOODHOUSE GROVE

# The flexibility to find *your* potential

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## Industry Experience Partnership Programme

Our Sixth Form Partnership Programme recognises the importance of developing skills that will be required beyond school and helps our pupils prepare for moving into the workplace, whether that is straight after school, or after university. Having significant industrial experience on their CV on leaving school will make our pupils stand out from their peers.

Pupils spend time at one of our business partners either as week blocks and/or day/half day work placements or a combination of these. This can be between 30 and 60 days each year. The placements are fixed around A-Levels and/or BTEC(s)/Diplomas and may also take place during school holiday times.

Pupils will have an interview with the business partner that they are interested in, and then together we will put together a bespoke programme. Pupils will be visited in the workplace regularly by a member of school staff and all placements will be appropriately health and safety checked.

# Set *your* own path

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# The flexibility to find *your* potential

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These placements will allow pupils to build their skills, experience the work environment, and find out about the different careers within that business.

Pupils will also see what life as an apprentice would be like, and whether this is a route they would be interested in taking after school.

Towards the end of Year 13 our business partners will interview the pupil for an apprenticeship position should the pupils wish to take this route.

Our Main Partners (placements with other businesses also possible):

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<b>Deu Estates</b>	<b>Page 5</b>
<b>JCT600</b>	<b>Page 6</b>
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**Set *your* own path** »»»

# CLUBHOUSE

## Sports Media Ltd

Using advanced systems and technology, ClubHouse produce a bespoke, high quality 3D flyovers of golf clubs, tailored in-house media channels and contact management systems.

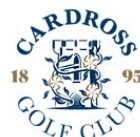


We acquire key business advertisement from the local surrounding area and attract sponsorship from large national companies, connecting the business community with the golfing industry.

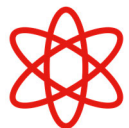
Clubhouse is a marketing & technology company working with some of the top courses throughout the UK. Using the top architectural software available along with other programs, we produce a bespoke Hole by Hole 3D flyover, tailored in-house media and contact management system for all of our venues. Unlike drone footage our Virtual Tours are point of view allowing the golfer to get a sense of how the course plays, pick out potential hazards and make a note of every slope. Our Flyovers are a fantastic addition to your Hole by Hole guide.

Students could be involved with all aspects of the business, including, sales, design, and technology.

Clients include:



# The flexibility to find *your* potential



Established back in 1970, Deu Estates is one of the longest and largest running Letting Agents in Leeds, specialising in all aspects of accommodation. We professionally advise on Student and Professional Lets. Our extensive portfolio boasts a diverse range of properties available to let. We predominately look after properties in the City Centre, Headingley, Hyde Park, Burley and Woodhouse areas. We have approximately 400 properties on our books of which roughly half are owned by the directors. There are 10 members of the team at present.

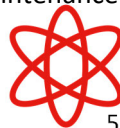
We are offering a placement here at Deu Estates:

The Role will include:

- Viewing properties
- Administration
- Accounts
- Property Management Assist customers who have specific needs
- Generation and reaching targets
- Build customer's interest in the services and products offered by the company
- Update the existing databases with changes and the status of each customer/prospective customer
- Working in the office; liaising and dealing with landlords, tenants, prospective tenants and tradesmen, both over the phone, in writing and in person in the office.
- Understanding the legal requirements of letting properties.

Along with all the above, you will gain vast knowledge of the property industry along with gaining many functional skills which will aid you in any future profession. There will be an option to apply for an apprenticeship after placement if this is the career path you would like to embark on.

There may also be the opportunity to work with property maintenance teams if this is something of interest.



## JCT 600



The story began back in 1946 when Edward Tordoff and two other partners first established Tordoff Motors Ltd (trading as 'Brooklands Garage'). Later, after the death of his father, Jack Tordoff bought the shares for all of Tordoff Motors Ltd and went on to build a new showroom next to the original garage. Alongside this Jack bought a Mercedes 600 bearing the registration plate 'JCT600' - Jack's initials and the car model which lead him to create the brand name that is now known today.

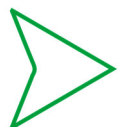
JCT600 has grown into one of the UK's largest and most highly respected motor retailers now representing 22 of the world's most iconic brands at over 50 locations throughout Yorkshire, Lincolnshire, Derbyshire, Nottinghamshire and the North East.

There are around 2,000 colleagues working for JCT600, and among these are four generations of the Tordoff family as it remains to this day, a proud family business.

With JCT600 you will get the opportunity to gain experience in a chosen area such as Marketing, HR, Accounts, Property or Vehicle Leasing. All these areas are based at our Head Office and will offer you a great view of what it's like to work within the Automotive Industry.

On top of this your time with us you see that developing skills such as communication, listening and being well organised will be important once you make the move to employment. This experience will give you all the information you will need to be able to decide if the Automotive Industry is for you and if so how you might want to enter it, this could be through an apprenticeship or through numerous trainee positions?

## Find *your* future



# OPTM



We are Optm, a fast-growing technology company, and home to over 350 talented people in offices across the UK, Germany, US and Canada.

**Optm is a multinational technology company whose mission is to provide innovative software solutions and services to optimise people, technology, and management in day-to-day organisation workflows. Our solutions connect talent, processes, and technology, to provide unprecedented observability and enhanced security for our customers.**

A global company with local expertise

We design, deploy, manage and support innovative end-to-end technology solutions to help your organisation scale and succeed.

This includes a comprehensive range of innovative IT & professional services designed to deliver maximum value – supporting your organisation across the stack.

Global Partnerships

Customer-first Approach

95%+ Net Promoter Score

IIP Platinum Accredited

Placements will be available throughout the Head Office in Farsley, Leeds. This might be in one of the many technology teams or in HR, marketing, finance etc.

Working with the following companies:



Ponderosa is a creative marketing agency based in Leeds. It's our job to come up with effective communications for a whole host of exciting brands. These range from digital experiences to more traditional ad campaigns, and every idea we create is based on clear, relevant insight.

If you're interested in brands, marketing, social media, digital, design or video, a placement here could be for you.

We have a number of departments you can get involved in, including Social Media, Digital, Creative, Brand Strategy and Client Services.

We'll shape your placement around you – if you'd like to try different departments and then specialise, that's fine. And if you already know what you want to do, we'll make sure you get experience in that area.

You'll gain hands-on experience working on exciting clients and household names, like Russell Hobbs, Sony, Hisense, even The Real Yorkshire Pudding Company. You'll develop a range of key skills from creative problem solving to organisational and commercial skills, helping you get ahead after you finish school.

Impress us over your two years and you'll be able to apply for an apprenticeship or full time role here.

The work is office based, at our HQ in Leeds City Centre.





# Rex Proctor and Partners



RPP are a Leeds-based, privately-owned construction consultancy with offices also in London and Marlow. We offer Quantity Surveying, Cost Management, Project Management and Employer's Agent services to both private and public sector clients. Within the Group there are also companies that specialise in Building Surveying, Health and Safety, Asbestos and Principal Contractor Services.

## Role on placement

While on placement, students will be involved in the Quantity Surveying and Project Management teams, under the direct, day-to-day supervision of a senior member of staff.

The role will involve some office-based duties, including project administration tasks, but will also include site visits to assist senior staff members with on-site duties, such as valuation of works, site meetings and quality inspections.

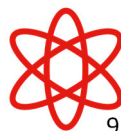
## Skills required

Students will be expected to comply with all company technical, office and quality procedures, and to have a professional attitude at all times, both in and out of the office.

Good organisational and time management skills are required as, at times, students will be expected to undertake work on their own initiative.

A high level of numeracy and accuracy is expected, as well as a working knowledge of technical software such as Microsoft Office programmes and CADMeasure.

An ability to communicate effectively at all levels, both orally and written is essential.



# Schofield Insurance Brokers



Schofield Insurance Brokers were established in 1974 initially created by Michael Schofield as an independent brokerage. Whilst the business has seen many changes over the years and grown substantially in size, we remain an independently owned local Brokerage.

Our customers are central to everything we do. We are committed to ensuring all customers fully understand the policies we have arranged and that their insurance needs, whether Commercial or Personal, are fully met, giving them peace of mind.

We are passionate about offering opportunities to young people, helping them start on a career path that can potentially provide endless development and talent growth. We have various departments within the business – Personal Motor, Personal Household, Commercial and also Claims with opportunities to move around the business to develop knowledge and skills across all disciplines. Training is delivered in many forms; coaching, observing, online learning portals and of course, on the job learning.

Key skills required which will be developed through training are; willingness to learn, strong communication (written & verbal), working to timescales, deadlines, organisation & attention to detail. Ideal personal qualities are open & honest, thrive & confident in a fast-paced Sales environment. The role would be office based, however there may be the opportunity to attend external client visits as part of the development programme.

Apprenticeship schemes are offered with successful individuals working through the Insurance Practitioner Level Standard 3, Functional in Literacy & Numeracy Level 2 achieving the Certificate in Insurance (Cert CII) which is an industry recognised qualification.



# Walter Dawson & Son



**WALTER DAWSON & SON**  
CHARTERED ACCOUNTANTS & STATUTORY AUDITOR

Walter Dawson & Son is an experienced firm of Chartered Accountants and Statutory Auditors based in the Yorkshire area. We pride ourselves on our individual approach to your finances, whether you are starting up in business or already well established.

Our personal, partner-led service offers value for money and professional, straightforward advice. We aim to be flexible in our approach and offer visits to clients' premises if required, to provide a service tailored to suit your specific needs.

Founded in 1886, Walter Dawson & Son has been advising family businesses for five generations.

The firm has grown and expanded across West and North Yorkshire, and our team of 55 professionals are now based throughout five offices situated in Bradford, Dewsbury, Huddersfield, Leeds and Leyburn.

We pride ourselves on providing our clients with the best accountancy and taxation service available, not only in terms of the advice we give, but in our approachability, professionalism and value for money.

Our comprehensive range of accountancy, business and tax services can be tailored to your individual requirements, and we are confident that our proactive and partner-led approach will help you to grow your business, minimise your tax liability and maximise your personal wealth.

Our specialist sectors are: Agriculture, Solicitors, Manufacturing, Property, Construction Industry and Health Professionals

Placements will be available in all of these sectors working at either of our offices in Bradford or in Horsforth.

Students will work alongside accountants and with clients and understand the accountancy career path. They will have the opportunity to develop their skills and knowledge of the sector.



# The flexibility to find *your* potential

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## How it works...

- Pupils will choose a range of A-Level/Btec/Diploma in Finance courses dependent on their ability and preferences.
- Pupils will undertake between 30 and 60 days of work placement days over their 2 Year 6<sup>th</sup> Form Programme.
- The business will interview prospective students and decide who they would like to take.
- The business will put together a suitable programme with input from the school.
- Placement days to suit the employer, and in agreement with the school. eg. Block weeks and/or one day per week etc.
- The student will have regular visits from a member of school staff.
- There will be a dedicated contact at the business for the school and student.
- A short report produced at the end of both Year 12 and Year 13 by the employer.
- The business will interview the student for any suitable available apprenticeships at the end of Year 13.
- All placements will be subject to H&S checking.

Set *your*  
own path



Find *your* calling



**THE SIXTH FORM  
AT WOODHOUSE GROVE**